

Eagle Project Process Summary Sheet – Troop 18

Last Update – 3/30/2008

1. **Select a project.** The project must demonstrate leadership of others and provide a service to a worthy non-profit organization other than Boy Scouts.
2. **Share your project idea with a Troop 18 Eagle Project advisor.** Your project idea must be approved by your advisor before you proceed.
3. Discuss the project with an organization representative for which you are doing the project. **The representative must sign off on your project idea.**
4. Working with your advisor, **develop and write-up your project.** Carefully follow the instructions in the “Eagle Scout Leadership Service Project Workbook.” Another resource is the Pikes Peak Council “Eagle Scout Leadership Project Booklet.”
5. **Obtain a signature from your advisor** indicating that your write-up is complete and ready.
6. **Obtain a signature from the organization representative** who approved your project idea.
7. Contact the Troop 18 Committee Chair, Marty Grove, to **schedule a project presentation to the Troop 18 Committee.** You must present the committee with a completed project plan which has your advisor’s signature.
8. **Present your project and write-up to the Troop 18 committee.** If you’ve done a careful job on your project write-up and followed the above instructions, you should get an approval signature from one of the committee members at the end of your presentation. If not, the committee will present you with a list of action items which must be completed before proceeding.
9. **Turn your project into the Ute District Advancement Committee for approval.** Projects are reviewed the 1st Thursday of the month at the district roundtable. The Ute district URL is <http://ute.pikespeakbsa.org/>.
10. Follow your approved plan to **accomplish the project.**
11. After the actual work on your project is completed, **prepare the final report.**
12. **The final report must be signed by your advisor and organization representative.**
13. The project plan and final report must be submitted with your Eagle application to the District Advancement Committee.
14. The final approval of your completed project will come during your Eagle Board of Review.

Troop 18 Eagle Project Advisors

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